Alarm Job History Sheet

General Notes:

Importing alarm job history to a database from excel can be achieved in two ways. The history record can be attached to either an alarm or to both an alarm and an alarm job. The appropriate alarms or jobs may either be present in the database or in the appropriate excel sheet. For attaching to an alarm job, the Alarm code, Job type and job number are combined to identify the correct alarm job to attach to.

AlarmCode: Enter the code of the Alarm that you wish to attach the history record to

JobType: Enter the job type of the Alarm Job that you wish to attach the history record to

JobNo: Enter the job number of the Alarm Job that you wish to attach the history record to

DoneByName: Enter the name of the Person who carried out the job

SignedByName: Enter the name of the person who signed out the job

DoneByInitials: Enter the initials of the Person who carried out the job

SignedByInitials: Enter the initials of the Person who signed out the job

Remarks: Enter any text for the remarks field

ServiceReport: Enter the service report text

DueDate: Enter the date that the job was due when the job was carried out

DoneDate: Enter the date that the job was carried out

NextDue: Enter the date that the job would next be due, based on the date done of the history record

JobName: Enter the Name of the Component Job (if different from the current name, or if the Component job doesn’t exist)

Interval: Enter the interval that the job had at the time of the history record. (eg. “4M” for 4 months)

AlarmName: Enter the name of the Alarm. If this is left empty, then the information will be automatically collected from the alarm that the job history refers to.

AlarmComponent: Enter the Alarm Component Code for the Alarm (this requires that you define the code in the category codes in the V2 database – Administration – Codes or utilise the codes which already exist in the database(excel import sheet also available for codes)). If this is left empty, then the information will be automatically collected from the alarm that the job history refers to.

AlarmSystem: Enter the Alarm System Code for the Alarm (this requires that you define the code in the category codes in the V2 database – Administration – Codes or utilise the codes which already exist in the database(excel import sheet also available for codes)). If this is left empty, then the information will be automatically collected from the alarm that the job history refers to.

SetPoint: Enter the set point for the alarm. If this is left empty, then the information will be automatically collected from the alarm that the job history refers to.

ManHours: Enter the number of man hours used to complete the job (whole numbers only)

Comment: Enter any text for the Comment Field

Minimum Requirements for import of alarm job history

AlarmCode

ServiceReport

DoneDate